

AGENDA
NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING: February 6, 2012 – 7:00 p.m.
(Final Draft: February 6, 2012 – 3:00 pm - Subject to change)

A. THE CHAIR CALLS THE MEETING TO ORDER AT _____ P.M.

ROLL CALL: Richard H. Reville, ____; Brent A. Sommer, ____, Paul G. Buescher, ____.

- 1) A Sign-in Sheet is available at the beginning of the meeting and will be attached to the official Minutes of this Meeting.

B. THE PLEDGE OF ALLEGIANCE

C. GUEST SPEAKER:

No Guest Speaker is scheduled for this meeting. (By prior notice and arrangement through the Administrator with a minimum of 72 hours advance notice. There is a 15 minute limitation per speaker, subject to extension by majority vote of the Trustees present)

D. DEPARTMENT HEAD REPORTS:

1. Sheriff
2. Fire
3. Road

E. PUBLIC COMMENTS - LIMITED TO 5 MINUTES PER PERSON

F. MOTIONS/RESOLUTIONS

- 1) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the Regular Trustees Meeting of January 3, 2012.

_____ moves; _____ seconds.

Draft Minutes selected and/or amended as follows _____:

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

- 2) The Chair requests a Motion to authorize the Fiscal Officer to draw vouchers for \$ _____ to meet current expenditures.

_____ moves; _____ seconds.

Discussion: _____ .

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

- 3) The Chair requests Resolution No.12/02-06 ___ to: Acknowledge receipt of the Bank Reconciliations for the month of December, 2011, received February 2, 2012 as presented by the Fiscal Officer.

_____ moves; _____ seconds.

Discussion: _____ .

ROLL CALL: Paul G. Buescher, ___; Richard H. Reville, ___; Brent A. Sommer, ___.

- 4) The Chair requests Resolution No.12/02-06 ___ to: Authorize Trustee/Chair Brent A. Sommer to file, on behalf of the Township, an application to the Summit/Akron Solid Waste Management Authority for a Community Recycling Access Grant. The complete text of this Resolution is located on the last page of this Agenda.

_____ moves; _____ seconds.

Discussion: _____ .

ROLL CALL: Paul G. Buescher, ___; Richard H. Reville, ___; Brent A. Sommer, ___.

- 5) The Chair requests Resolution No.12/02-06 ___ to: Authorize TRW Construction LLC to raze the Township-owned house located to 50 W. Aurora Road, in the amount of \$3,850.00 with funds appropriated from the _____ Fund, per their estimate # 2012-305, January 15, 2012.

_____ moves; _____ seconds.

Discussion: _____ .

ROLL CALL: Paul G. Buescher, ___; Richard H. Reville, ___; Brent A. Sommer, ___.

- 6) The Chair requests Resolution No.12/02-06 ___ to: Request assistance from the Summit County Engineer regarding flooding of the Dorwick Ditch, per the attached **TOWNSHIP REQUEST FOR ENGINEERING ASSISTANCE**.

_____ moves; _____ seconds.

Discussion: _____ .

ROLL CALL: Paul G. Buescher, ___; Richard H. Reville, ___; Brent A. Sommer, ___.

G. FISCAL OFFICER'S REPORT

H. TRUSTEES' REPORTS AND COMMENTS

- 1) Opening and reading aloud the Energy Efficient Windows Retrofits and Door Replacements Bids.

The Chair requests Resolution No.12/02-06 ____ to: Award the Energy Efficient Windows Retrofits and Door Replacements Contract to:

_____ in the amount of \$ _____, with fund appropriated from the 01-B-07 Fund.

_____ moves, _____ seconds.

Discussion: _____.

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

- 2) Determination of a date & time for a Public Hearing re: Proposed Internet Sweepstakes Cafes Zoning Amendments, per the Township Secretary's memo, dated February 3, 2012.

- 3) The Chair requests Resolution No.12/02-06 ____ to: Conduct an Executive Session to discuss:

_____.

_____ moves, _____ seconds.

Discussion: _____.

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

The Executive Session begins at ____ p.m.

The meeting resumes at ____ p.m.

The Chair requests Resolution No.12/02-06 ____ to: _____

_____.

_____ moves. _____ seconds.

Discussion: _____.

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

I. TRUSTEE _____ MOVES FOR ADJOURNMENT.

Trustee _____ seconds the motion.

Discussion: _____.

ROLL CALL: Paul G. Buescher, ____; Richard H. Reville, ____; Brent A. Sommer, ____.

CORRESPONDENCE

A. FISCAL OFFICER

1) From:

- 1/03/12 Nick Ciofani, Deputy Dir./Ohio Treasurer's Office (Local Government Innovation Fund/Seminars)
- 1/03/12 The Standard (No Dental Plan Rate Change)
- 1/04/12 Robert Warren, Jr. (RE: Cash Bond from Brandywine Preserve, LLC)
- 1/04/12 OPERS (Employer Outreach newsletter)
- 1/06/12 Ohio BWC (Payroll Report Instructions)
- 1/09/12 Varney, Fink & Associates (Warrants Requested/Northfield-Macedonia Cemetery)
- 1/10/12 Sourcing Office (Annual Meeting)
- 1/11/12 First Merit (Pooled Securities Accounts)
- 1/13/12 OTARMA (Anniversary Agreements)
- 1/20/12 OPERS (Employer Notice newsletter)
- 1/23/12 OPERS (Employer Account Summary)
- 1/23/12 Sheakley (PERRP Recordkeeping Seminar)
- 1/23/12 CareWorks (Customer News newsletter)
- 2/01/12 U.S. Dept. of Commerce (Survey)
- 2/03/12 Medical Mutual (Information Request)

2) To:

B. FIRE DISTRICT

1) From:

- 1/26/12 FEMA (Grant information)
- 1/31/12 S.C. EMA (ICS 300 & 400 courses)

2) To:

C. GENERAL CORRESPONDENCE

1) From:

- 12/14/11 American Security Alarms (Guardian Alarm Co. – New Alarm Company)
- 12/29/11 Village of Moreland Hills (Suburban Govt's Meeting/NEORSD)
- 12/30/11 Community Support Services (Inside Support newsletter)
- 1/04/12 Info Line (Information Requested)
- 1/05/12 Nordonia Hills City School District (Key Communicators)
- 1/06/12 Nordonia Hills Chamber of Commerce (Jan. 2012 Events)
- 1/09/12 Windstream (Upgrade)
- 1/09/12 Ronald Sulik (Request for Re-Appointment to NEORSD)
- 1/10/12 Summit Soil & Water Conservation District (PIPE)
- 1/11/12 Ohio Rail Development Commission (Railroad Crossings Inspections)
- 1/12/12 SASWMA (Meeting)
- 1/13/12 Laborers' International Union of N. America (Sewer District Rep. Ron Sulik)
- 1/13/12 Metro RTA (Meetings for January, 2012)
- 1/13/12 Nordonia Hills Chamber of Commerce (2012 Expo)
- 1/13/12 AMATS January, 2012 Meetings)

1/13/12 First Energy (Summit County Aggregation Program Update)
 1/13/12 SASWMA (Recycling)
 1/17/12 S. C. Engineer (RE: Annual Highway System Mileage Certification 2011)
 1/17/12 Summit Soil & Water Conservation District (Habitat restoration)
 1/18/12 American, Inc. (Guardian Alarm is New Provider)
 1/18/12 Akron/Summit Visitors Bureau (Surroundings newsletter)
 1/18/12 Sherri Bevan Walsh (Invitation)
 1/18/12 Micro Center (Survey)
 1/18/12 OTA (Requests for information)
 1/18/12 Summit Soil & Water Conservation District (Newsletter)
 1/20/12 Metro RTA (Agenda for 1/24/12)
 1/20/12 OTA (Legislative Alert)
 1/20/12 S.C. Office of Consumer Affairs (Newsletter)
 1/20/12 Summit Soil & Water Conservation District (PIPE Education)
 1/20/12 Medicare (CD of 1st Quarter 2012 Medicare Bulletin)
 1/23/12 Suburban Council of Governments (Meeting)
 1/24/12 Village of Northfield (Greeting from Mayor Nehez)
 1/24/12 SASWMA (CRAIG program)
 1/24/12 Summit Soil & Water Conservation District (Educational materials)
 1/25/12 Construction News (Bid data)
 1/25/12 Summit Soil & Water Conservation District (Photo contest)
 1/25/12 OTA (Legislative Alert)
 1/25/12 Ohio Historical Society (Approved RC-2 Form)
 1/25/12 N.H. Library (Events)
 1/26/12 N.H. Chamber of Commerce (Events)
 1/27/12 Summit Soil & Water Conservation District (Annual Report)
 1/27/12 OTA (Newsletter)
 1/27/12 S.C. Office of Consumer Affairs (Newsletter)
 1/27/12 Dominion (RE: Cost Recovery Charge)
 1/27/12 OTA (Legislative Alert)
 1/30/12 IGS Energy (Fixed Rate Offer)
 1/31/12 Andy LaGuardia (Word processing choice)
 1/31/12 EMDCON (Addendum)
 1/31/12 Builders Exchange (Bidders List)
 1/31/12 Construction News (Bidders List)
 1/31/12 OTAS (LGIF information)
 1/31/11 N.H. Chamber of Commerce (Events)
 1/31/12 Sourcing Office (Summary of Annual Meeting)
 2/01/12 Summit Soil & Water Conservation District (Food Charter)
 2/01/12 N.H. Library (Events)
 2/01/12 SASWMA (Coca Cola Recycling Bin Grants)
 2/01/12 Heartwood Design (OTAS Training Software)
 2/01/12 Nordon Hills Chamber of Commerce (Feb. 2012 Events)
 2/02/12 ISQFT (Bidders List)
 2/02/12 N.H. Chamber of Commerce (Events)
 2/02/12 EMOD Construction (Bid Addenda)
 2/02/12 Ohio DAS (Contract updates)
 2/02/12 A&M Door (Bid Addenda)

2/03/12 AMATS (Magazine)
2/03/12 Metro RTA (Public Meeting Notice)
2/03/12 CVCC (Community Meeting)

2) To:

1/20/12 P.D. (Legal Notice)
1/23/12 EECBG Bidders (Addenda)
2/02/12 EECBG Bidders (Addenda)
2/03/12 Meeting Notification List, NCT web site (Agenda for the 2/6/12
Regular Trustees Meeting)

D. ROAD DEPARTMENT

1) From:

1/17/12 TASC (S.C. Engineer's Stormwater responses)
2/27/12 S.C. Engineer (Newsletter)
2/27/12 ODOT (Bridge Inspection Course)
2/01/12 S.C. Engineer (Marwyck/Dorwick Ditch concerns)

2) To:

E. SHERIFF DEPARTMENT

1) From:

1/06/12 Sheriff Alexander (Monthly Report-December, 2011)
1/11/12 Friends of Steve Barry for Sheriff (Invitation)

2) To:

F. ZONING

1) ZONING INSPECTOR

(a) From:

1/14/12 Joe Sika, S. Oakmont (Internet Business at Residence)
1/05/12 S. C. Fiscal Officer (RE: Filing Text Amendments/Map Amendments)
1/09/12 A.J. Lepri, Attorney (RE: 145 W. Aurora Rd.)
1/09/12 S.C. Planning Commission (Agenda)
1/24/12 S.C. Planning Commission (Agenda)

(b) To:

1/14/12 Joe Sika, S. Oakmont (RE: Internet Business at Residence)
1/17/12 TASC (Noxious Weed regulation changes)
1/18/12 Signal Mountain, Inc. (RE: Confirmation-No Zoning Permit Required)
1/30/12 Epiphany Lutheran Church, 10503 Valley View Rd. (Denial Letter for Change of
Use App.)
1/30/12 Brican, LLC, 120 W. Aurora (Violation Letter-Advertising on Electronic Sign)

2) ZONING COMMISSION

(a) From:

(b) To:

1/06/12 Meeting Notification List (Agenda for Public Hearing 01/09/12)

1/06/12 Meeting Notification List (Agenda for Regular Meeting 01/09/12)

3) BOARD OF ZONING APPEALS

(a) From:

(b) To:

4) TRUSTEES ZONING BUSINESS

(a) From:

(b) To:

5) JEDD COMMITTEE

(a) From:

1/20/12 City of Macedonia (JEDD Meeting)

(b) To:

6) FLOOD ZONE COMMITTEE

(a) From:

(b) To:

7) WASTE DISPOSAL DISTRICT

(a) From:

1/09/12 Kimble (J & J Refuse name changing to Kimble)

(b) To:

1/20/12 Jackson Township (As requested, a copy of the J&J Contract)

NORTHFIELD CENTER TOWNSHIP

RESOLUTION NO. 12/02-06a

A RESOLUTION AUTHORIZING TRUSTEE/CHAIR BRENT A. SOMMER TO FILE, ON BEHALF OF NORTHFIELD CENTER TOWNSHIP, AN APPLICATION TO THE SUMMIT/AKRON SOLID WASTE MANAGEMENT AUTHORITY (THE “AUTHORITY”) FOR A COMMUNITY RECYCLING ACCESS GRANT.

WHEREAS, Northfield Center Township desires to assist in implementing and supporting new and existing community recycling programs that assist the Authority in meeting the goals and objectives of the State of Ohio’s Solid Waste Management Plan and the Authority’s approved Plan; and

WHEREAS, the Authority has developed the Community Recycling Access Grant (the “Grant”) to support projects which would sustain and increase recycling activities within Summit County; and

WHEREAS, recommendation has been made to Board of Trustees that Northfield Center Township apply to the Authority for the Grant which will further the goals to sustain and increase recycling activities within Summit County.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF NORTHFIELD CENTER TOWNSHIP AS FOLLOWS:

1. The Trustee/Chair, Brent A. Sommer, is hereby authorized and directed, for an on behalf of Northfield Center Township, to apply for the Grant in order to sustain and increase recycling activities within Summit County;
2. The Fiscal Officer is hereby directed to send the Authority a copy of this resolution to the attention of Jenny Markovich, Program Coordinator, The Summit/Akron Solid Waste Management Authority, 12 East Exchange Street, Third Floor, Akron, Ohio 44308;
3. That it is found and determined that all formal actions of this Board of Trustees concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board of Trustees on February 6, 2012 in compliance with all legal requirements including Sections 121.22 of the Ohio Revised Code.

Adopted this day, February 6, 2012.

_____ Brent A. Sommer Trustee/Chair	_____ Richard H. Reville Trustee/Vice-Chair	_____ Paul G. Buescher Trustee	_____ Monica James Fiscal Officer
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