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FISCAL OFFICER
Andy LaGuardia

TRUSTEES
Paul G. Buescher, Chair
Richard H. Reville, Vice-Chair
Russell F. Mazzola, Trustee

ADMINISTRATOR
Steve Wright

NOTICE & AGENDA
NORTHFIELD CENTER TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
Thursday, June 22, 2020-Immediately following Work Session
(Draft as of June 18, 2020-Subject to change prior to meeting)

The public was notified of this Webex meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign.

The COVID-19 relief legislation passed out of the state legislature, on March 25, 2020, included language regarding open meeting laws. For the duration of the state of emergency – or until December 1st, whichever comes first – state boards and commissions, local and county governments, and higher education boards are permitted to operate meetings electronically, as long as the public is aware and can participate electronically.

The access information for this Special Meeting is as follows:

Internet Access

Meeting link:

<https://townadministrator.my.webex.com/townadministrator.my/j.php?MTID=mfc6ed3600ab604908bea1a5fab2ae055>

Meeting Number: 163 560 6045

Meeting Password: siVf6RrWF32 (74836779 from phones)

Call-In Information (for those without a computer microphone or sufficient Internet access)

Number: 1-650-215-5226 or 1-631-267-4890

Access code for call-in: 163 560 6045

There will be no public comments during this Special Meeting.

A. THE CHAIR CALLS THE MEETING TO ORDER AT _____ P.M.

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

B. MOTIONS/RESOLUTIONS

1) Consent Agenda

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the **Trustee Special Meeting** of May 18, 2020.

The Chair requests a Motion to approve all items on the consent agenda.

_____ moves; _____ seconds.

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 2) The Chair requests **Resolution No. 20/06-22** to: Approve the Alternative Tax Budget, which is to be submitted to the Office of the Summit County Fiscal Officer by no later than July 20, 2020. **The full Alternative Tax Budget document is attached to this Agenda.**

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 3) The Chair requests **Resolution No. 20/06-22** to: Enact an additional annual levy of \$5.00 per licensed motor vehicle to meet expenses of projects as outlined in ORC Section 4504.18. **The full text of the Resolution is attached to this Agenda.**

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 4) The Chair requests **Resolution No. 20/06-22** to: Approve a Purchase Order, in the amount of \$3,500.00, to be drawn from the 01-F-02 (Park and Recreation Improvement of Sites) Fund, payable to Nicks, for installation of the concrete pad/floor for the Beacon

Hills Park pavilion. (This is part of the NatureWorks Grant Project.) *Please note: This vendor was selected as the lowest and/or best bidder.* **The quote is attached to this agenda.**

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 5) The Chair requests **Resolution No. 20/06-22** to: Approve a Purchase Order, in the amount of \$1,000.00, to be drawn from the 01-A-26 (Other Expenses) Fund, payable to the Tidewater Creek Watershed Partners, for the Community Membership fee.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

C. TRUSTEES' REPORTS AND COMMENTS

D. TRUSTEE _____ REQUESTS A MOTION FOR ADJOURNMENT.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

The meeting adjourned at _____ p.m.

ALTERNATIVE TAX BUDGET INFORMATION

**Political Subdivisions
Excluding School Districts**

Political Subdivision/Taxing Unit Northfield Center Township

For the Fiscal Year Commencing ##### January 1, 2021

Fiscal Officer Signature Charles A. J. [Signature] Date 5/27/2020

COUNTY OF SUMMIT

Background

Substitute House Bill No. 129 (HB 129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34 and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

At a May 7, 2002 Summit County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

The fiscal officer of a political subdivision (not a school district) must file one signed copy of this document with the Summit County Fiscal Officer, on or before July 15.

(Adopted 5/7/02)

Revised 06/29/10

DIVISION OF TAXES LEVIED

Levies Inside and Outside 10 Mill Limitation, Inclusive Of Debt Levies
List All Approved Levies Of The Taxing Authority, including charter millage.

SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund Type Fund Name	Purpose of Levy	Millage Type Inside "I" Outside "O" Charter "C"	Date Authorized by Voters MM/DD/YY	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	Estimated Gross Property Tax from levy in budget year *
76 01 Road Improvement	Current Expense		11/06/18	5	18/22	19/23	2.42	\$ 110,075
76 02 Road Improvement	Current Expense		11/06/18	5	18/22	19/23	0.36	\$ 59,282
7100 Road Improvement	Current Expense		11/03/15	5	15/19	16/20	1.40	\$ 220,913
6100 Police Fund	Current Expense		11/04/14	cont.	14/NA	15/NA	4.00	\$ 227,252
6101 Police Fund	Current Expense		11/04/14	cont.	14/NA	15/NA	3.00	\$ 473,386
6200 Police Protection	Current Expense		11/08/94	cont.	94/NA	95/NA	1.50	\$ 155,533
4000 Fire + EMS	Current Expense		11/06/07	cont.	12/NA	13/NA	2.00	\$ 315,591
0100 General	Inside						2.15	\$ 354,636
76 00 Road + Bridge	Inside						0.68	\$ 112,164
							17.51	\$ 2,028,832

* Do not include personal property tax reimbursement amounts.

STATEMENT OF FUND ACTIVITY

Always complete for General Fund. Also complete for any fund that will receive property tax.

FUND: General 01

SCHEDULE 2

I DESCRIPTION	II FOR 2018 ACTUAL	III FOR 2019 ACTUAL	IV 2020 CURRENT YEAR ESTIMATE	V 2021 BUDGET YEAR ESTIMATE
Revenues				
Property Taxes	354,543.80	357,971.72	360,000.00	362,000.00
Personal Property Tax Reimbursements				
Local Government from County	110,460.88	114,928.32	95,000.00	95,000.00
LLGSF (Library Local Government)				
Income Tax				
Transfers-in				
Other Revenue	239,464.34	235,629.32	215,000.00	225,000.00
Total Revenues	704,469.02	708,529.37	670,000.00	682,000.00
Total Expenditures	521,111.60	595,532.37	638,000.00	600,000.00
Revenues over/(under) Expenditures	183,357.42	112,997.00	40,000.00	82,000.00
Beginning Cash Fund Balance	1,504,074.53	1,687,431.95	1,800,428.95	1,840,428.95
Ending Cash Fund Balance	1,687,431.95	1,800,428.95	1,840,428.95	1,922,428.95
Encumbrances (at year end)				
Ending Unencumbered Fund Balance				

FUND: Road & Bridge 04

I DESCRIPTION	II FOR 2018 ACTUAL	III FOR 2019 ACTUAL	IV 2020 CURRENT YEAR ESTIMATE	V 2021 BUDGET YEAR ESTIMATE
Revenues				
Property Taxes	439,541.19	503,712.09	500,000.00	510,000.00
Personal Property Tax Reimbursements				
Local Government from County				
LLGSF (Library Local Government)				
Income Tax				
Transfers-in				
Other Revenue	16,389.25	2,138.23	2,000.00	2,000.00
Total Revenues	455,930.54	505,550.32	502,000.00	512,000.00
Total Expenditures	492,948.07	510,373.03	813,000.00	500,000.00
Revenues over/(under) Expenditures	-37,017.53	-4,822.71	-311,000.00	12,000.00
Beginning Cash Fund Balance	772,012.71	734,995.18	730,172.47	419,172.47
Ending Cash Fund Balance	734,995.18	730,172.47	419,172.47	431,172.47
Encumbrances (at year end)				
Ending Unencumbered Fund Balance				

STATEMENT OF FUND ACTIVITY

Always complete for General Fund. Also complete for any fund that will receive property tax.

FUND: Police District 09

SCHEDULE 2

DESCRIPTION	FOR 2018 ACTUAL	FOR 2019 ACTUAL	2020 CURRENT YEAR ESTIMATE	2021 BUDGET YEAR ESTIMATE
Revenues				
Property Taxes	848,241.91	857,055.89	860,000.00	860,000.00
Personal Property Tax Reimbursements				
Local Government from County				
LLGSF (Library Local Government)				
Income Tax				
Transfers-in				
Other Revenue	- 0 -	- 0 -	- 0 -	- 0 -
Total Revenues	848,241.91	857,055.89	860,000.00	860,000.00
Total Expenditures	856,825.70	883,885.78	899,039.28	915,000.00
Revenues over/(under) Expenditures	-8,583.79	-26,829.89	-39,039.28	-55,000.00
Beginning Cash Fund Balance	298,224.31	289,640.52	262,810.63	223,771.35
Ending Cash Fund Balance	289,640.52	262,810.63	223,771.35	168,771.35
Encumbrances (at year end)				
Ending Unencumbered Fund Balance				

FUND: Fire / EMS 10

DESCRIPTION	FOR 2018 ACTUAL	FOR 2019 ACTUAL	2020 CURRENT YEAR ESTIMATE	2021 BUDGET YEAR ESTIMATE
Revenues				
Property Taxes	313,337.78	316,419.30	318,000.00	318,000.00
Personal Property Tax Reimbursements				
Local Government from County				
LLGSF (Library Local Government)				
Income Tax				
Transfers-in				
Other Revenue	125,588.40	220,747.91	160,000.00	160,000.00
Total Revenues	438,926.18	537,167.21	478,000.00	478,000.00
Total Expenditures	461,727.79	831,702.92	650,000.00	500,000.00
Revenues over/(under) Expenditures	-22,801.61	-294,535.71	-172,000.00	-22,000.00
Beginning Cash Fund Balance	1,245,011.80	1,222,210.19	927,674.48	755,674.48
Ending Cash Fund Balance	1,222,210.19	927,674.48	755,674.48	733,674.48
Encumbrances (at year end)				
Ending Unencumbered Fund Balance				



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ADMINISTRATOR

Steve Wright

NORTHFIELD CENTER TOWNSHIP

Resolution 20/06-22__

A RESOLUTION ENACTING AN ADDITIONAL ANNUAL LEVY OF \$5.00 PER LICENSED MOTOR VEHICLE TO MEET EXPENSES OF PROJECTS AS OUTLINED IN ORC SECTION 4504.18

A Northfield Center Township, Summit County, Ohio, Resolution levying a tax on Motor Vehicle License pursuant to Ohio Revised Code Section 4504.18.

WHEREAS, Additional Revenue is needed to meet expenses of projects as outlined in Ohio Revised Code Section 4504.18;

AND WHEREAS, a \$5.00 tax per licensed motor vehicle, levied upon the operation of motor vehicles on the public roads and streets, on all motor vehicles in the district of registration of Northfield Center Township, Summit County, Ohio, is an appropriate means of raising needed revenue.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Northfield Center Township, County of Summit and State of Ohio **THAT**:

Section 1. An annual levy of \$5.00 per licensed motor vehicle, upon the operation of motor vehicles on the public roads and streets on all motor vehicles in the district of regulation of which is in and/or over Northfield Center Township, Summit County, Ohio, is herein enacted, pursuant to Ohio Revised Code Section 4504.18. The intent of this section is to levy the full tax a Township is allowed to annually levy under Ohio Revised Code Section 4504.18.

Section 2. All revenues realized by the Township of Northfield Center, Summit County, Ohio, pursuant to this Resolution, shall be used only for the purposes allowed under Ohio Revised Code Section 4504.18.

Section 3. The appropriate State, County, and Local Officials are herein authorized and required to enforce this Resolution.

Section 4. The annual Tax Levy herein enacted shall be effective and begin on January 1, 2021. The Township Fiscal Officer is authorized and shall certify a copy of this Resolution to the Registrar of Motor Vehicles.

Section 5. This Resolution shall become effective from and after the earliest period allowed by law.

Resolved: June 22, 2020

Paul G. Buescher

Paul Buescher, Chair

Richard H. Reville

Rich Reville, Vice Chair

Russell F. Mazzola

Russell Mazzola, Trustee

I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on this 22nd day of June 2020.

Andy LaGuardia, Fiscal Officer

TO NORTHFIELD CONCRETE
BEACON HILL PARK



NICKS

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Northfield, Ohio 44067
(330) 467-3732

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SIGNED _____

Waterproofing • Driveways • 24 Hr. Tree Service • Stump Grinding • Patios

Tinker's Creek Watershed Partners Member Services



Tinker's Creek Watershed Partners (TCWP) was initially formed as an alliance between the Tinker's Creek Land Conservancy and the Cuyahoga County Board of Health in 2005. TCWP has been an independent non-profit organization since 2006 providing assistance to local communities and creating partnerships to ensure the continued health of the Tinker's Creek watershed. Annual community memberships help us provide the following services to our member communities.

- Assistance to local governments and councils to understand and implement new MS4 permit requirements and updating regulations where appropriate.
- Assistance with your community stormwater program and stormwater control measure (SCM) practices.
- Training opportunities on watershed management practices for landowners, community professional, and municipal workers. These training will help communities meet MS4 permit requirements.
- Resource assistance for local governments on economic incentives of watershed management, conservation, pollution prevention, and other practices.
- Assistance in implementation of SCM practices that support onsite-based management practices, erosion and sediment control, riparian and wetland setbacks, and other improved local practices on new and redevelopment projects to address water quantity and quality issues.
- Assistance in the preservation and protection of open spaces that aid the community in watershed management, conservation, pollution prevention, and other practices.
- Zoning ordinance review and assistance to help ensure compliance on stormwater, riparian and watershed issues.
- Grant writing assistance for stormwater, watershed, and green space protection.

A one-year community membership with Tinker's Creek Watershed Partners is available for \$1,000.

Our Mission

The mission of Tinker's Creek Watershed Partners is to protect and restore water quality and habitats in the Tinker's Creek watershed through community partnerships.

***For more information,
please contact:***

**Kate Chapel, Senior Project
Manager**

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